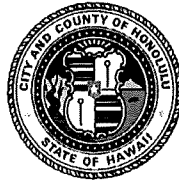


DEPARTMENT OF TRANSPORTATION SERVICES
CITY AND COUNTY OF HONOLULU

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TP12/17-713433R

January 17, 2018

Mr. Ronald A. Sato, AICP
Senior Associate
HHF Planners
733 Bishop Street, Suite 2590
Honolulu, Hawaii 96813

Dear Mr. Sato:

SUBJECT: Environmental Impact Statement Preparation Notice for Hawaii
Memorial Park Cemetery Expansion Project, Kaneohe, Oahu,
Hawaii

2018 JAN 26 4:33
LAND USE COMMISSION
STATE OF HAWAII

This is in response to your notice dated December 19, 2017, requesting our review and comments on the subject project. We have the following comments:

1. **Transportation Impact Assessment (TIA).** The expansion is estimated to attract more visitors to the site for funeral services and customary visitation. A multi-modal TIA should be completed instead of a Traffic Impact Analysis Report. The TIA should calculate and examine the vehicle, pedestrian, bicycle, and public transit stress and comfort levels at the nearby intersections with corresponding improvements to mitigate these impacts by applying Complete Streets principles.
2. **Traffic Management Plan (TMP).** Prepare a TMP which:
 - a. Is jointly reviewed and accepted by the Department of Transportation Services (DTS) and the Department of Planning and Permitting.
 - b. Provides a discussion of the traffic impacts that the project may have on any surrounding City roadways, including short-term impacts during construction and long-term impacts after construction with corresponding measures to mitigate these impacts by applying Complete Streets principles.

- c. Construction materials and equipment should be transferred to and from the project site during off-peak traffic hours (8:30 a.m. to 3:30 p.m.) to minimize any possible disruption to traffic on the local streets.
 - d. Coordinates construction schedules with other nearby properties that have planned developments to ensure minimal impacts on City streets
3. **Complete Streets.** The Application should contain discussion of compliance with County and State Complete Streets policies, pursuant to Act 54, Session Laws of Hawaii 2009, HRS §264-20.5 and ROH 12-15. The Project should elaborate on how it will comply with Complete Streets policies, including specific adherence to the following key Complete Streets principles: safety, Context Sensitive Solutions, accessibility and mobility for all, use and comfort of all users, consistency of design guidelines and standards, energy efficiency, and health and green infrastructure.
4. **Bike and Moped Parking.** If not already provided, locate on-site bike racks and moped parking at the main building that provides funeral services for employees and visitors to the site.
5. **Public Transit Service Area.** The project entrance is in an existing public transit service area. To ensure that the project development does not affect public transit services (bus operations, bus routes, bus stops and para-transit operations); submit project plans to DTS - Public Transit Division (PTD) for review and approval. Contact DTS-PTD at 768-8396, 768-8370, 768-8374 or TheBusStop@honolulu.gov.
6. **Parking.** All parking needs for the proposed facility (employees and visitors) should be handled on-site.
7. **Vehicle/Pedestrian Crossing.** Any existing pedestrian, bicycle and vehicle access/crossing shall be maintained with the highest safety measures during construction.
8. **Best Management Practice (BMP) Controls.** BMP controls should be included at the construction site to prevent trailing of dirt and debris on City roadways.

9. **Roadway Damage.** Any damage to the existing roadway and sidewalk area caused by the project should be repaired to current City standards as well as meet Americans with Disabilities Act (ADA) requirements.
10. **Neighborhood Impacts.** The area Neighborhood Board, as well as the area businesses, emergency personnel (fire, ambulance and police), Oahu Transit Services, Inc. (TheBus and TheHandi-Van), etc., should be kept apprised of the details of the proposed project and the impacts that the project may have on the adjoining local street area network.
11. **Disability and Communication Access Board (DCAB).** Plans should be reviewed and approved by DCAB to ensure full compliance with the ADA.

Thank you for the opportunity to review this matter. Should you have any questions, please contact Renee Yamasaki of my staff at 768-8383.

Very truly yours,



Wes Frysztacki
Director

cc: Scott Derrickson, Department of Business, Economic Development & Tourism